

Twilight Camp Leaders Guide



Scouting Down Under

At Ohio Caverns, West Liberty, Ohio

June 26, 27, 28 2013

(from 4:00 to 7:30 p.m. each night)

Dear Den Leader or Scout parent,

Thank you for attending Blue Jacket District Twilight Camp. Camp is a great opportunity for Scouts, their parents and leaders to enjoy a camping experience and have lots of fun! This guide will take you step by step through the registration process. It also answers many questions you may have. Please take a minute to read this guide as we have changed the program this year in response to your input. Necessary registration forms are attached. They may be copied for distribution to your pack.

- **Mary Woolf (937-599-2028) Twilight Camp Director**

Important Dates

- May 20 Early Bird Registration, \$40 per Scout/sibling (boys & girls in Grades K-5 in Fall 2013)
After May 22, price increases to \$50 per Scout/sibling
- June 15 Twilight Camp Leader meeting and unit check-in 10 a.m. @ Ohio Caverns, (Youth Protection training will be offered for those in need)
- June 26-28 Camp!

EVENT CODE: TCL

4-4-2013

Camp Fees, Payment Dates and Special Notes

Early Bird Fee is \$40 if paid by May 20. After May 20, the fee is \$50.

Fees include:

- Paid youth.
- One patch for each paid registration.
- All program supplies
- A tour through the beautiful Ohio Caverns. Parents/leaders will have to purchase a ticket to tour the caverns. BSA policy for required leadership must be met for tours.
- Siblings are welcome to attend by paying the above mentioned registration fee. The minimum age requirement for participation is 5 years old. A program for younger children **will not** be available.
- Any girl that has completed kindergarten as of June 2013 is welcome to attend.

All payments should be made at the Tecumseh Council Service Center, located at 326 South Thompson Avenue, Springfield, Ohio 45506. Payments may be made by credit card by calling: (937) 325-6449.

How to Register for Twilight Camp

1. Assign a Pack Camp Coordinator.
2. The Camp Coordinator is responsible to pass out the registration forms, medical forms and workership applications to interested Scouts. Remember, Scouts who are entering 1st grade in the fall – New Tigers, are eligible to attend.
3. The Camp Coordinator will collect fees, registration and medical forms. Medical forms are required for everyone planning to attend camp **including adults and siblings**.
4. Turn in fees and registration forms by May 20 to receive the Early Bird discount.
5. Turn in workership applications no later than May 20.
6. The Camp Coordinator will prepare the unit roster and assemble medical forms. The roster must include all adults attending camp and which days they plan to attend. Everyone at camp, even if only for a day, must have a Class I medical form. Please alphabetize your roster and medical forms to make registration quicker.
7. Bring your unit roster and medical forms to camp registration on June 8.

Camp Adult Leadership

Each unit must supply at least two leaders for every five boys with a minimum of two leaders per unit. Leaders may switch if administration is notified, however, each unit must maintain the minimum leadership **IN CAMP** at all times, per BSA national policy. Parents/guardians are highly encouraged to accompany their Scouts to camp. Each Scout not accompanied by a parent or guardian must be under the responsible care of an adult designated by the parent on the registration form.

Program

Each evening, Scouts will have an opportunity to participate in games and crafts with an assigned rotation for the group they will be in. A dinner period is included with the rotation for everyone to bring a sack dinner to eat and enjoy with their group.

Schedule

Wednesday, June 26

<u>Time</u>	<u>Activity</u>
4:00 p.m.	Opening
4:10-4:50 p.m.	Session 1
4:55- 5:35 p.m.	Session 2
5:40-6:20 p.m.	Dinner
6:25-7:05 p.m.	Session 3
7:10- 7:30 p.m.	Closing

Friday, June 28

<u>Time</u>	<u>Activity</u>
4:00 p.m.	Opening
4:10-4:50 p.m.	Session 1
4:55- 5:35 p.m.	Session 2
5:40-6:20 p.m.	Dinner
6:25-7:05 p.m.	Session 3
7:10- 7:30 p.m.	Closing

Thursday, June 27

<u>Time</u>	<u>Activity</u>
4:00 p.m.	Opening
4:10-4:50 p.m.	Session 1
4:55- 5:35 p.m.	Session 2
5:40-6:20 p.m.	Dinner
6:25-7:05 p.m.	Session 3
7:10- 7:30 p.m.	Closing

Life at Camp

Tecumseh Council is concerned about the health, safety and welfare of all persons attending Ohio Caverns. Please take a few minutes to read over these items and share with parents in your group.

Check-in

Check-in is highly encouraged to be completed at the Leader meeting on Saturday, June 15 at 10 a.m. During check-in the staff will collect any last minute fees. If a Scout leaves camp, his unit Leader, parent or guardian must check him out.

Vehicles at Ohio Caverns

All personal vehicles must be kept in appropriate parking areas. Persons with disabilities should contact the Mary Woolf at (937) 599-2028 prior to arriving to allow for coordination with Ohio Caverns.

Attendance

Unit leaders are asked to complete a roster upon arrival at camp each day listing all adults and youth attending. Let the Camp Director and/or Program Director know of any changes of personnel.

Visitors

Visitors are always welcome at Camp. Please register and pick up a visitor's pass at the registration table or see the Camp Director, Mary Woolf.

Adult Leader Meetings

An adult leader meeting will be held Saturday, June 15 at 10 a.m. at Ohio Caverns. **At least one leader from every Pack must attend the leader meeting.**

Uniforms

The required uniform will be a Class B shirt or Scout worthy shirt, and closed toed shoes. No flip flops please.

Telephone and Mail

The camp emergency phone number is Mary Woolf (937) 441-6177 during camp dates. Parents and others should remember this is a camp and it is not possible to locate campers or leaders at a moment's notice. We strongly discourage Scouts from bringing cell phones to camp. Camp will not be responsible for any lost or damaged phones or other personal items.

About Our Staff

The greatest strength of our program is the men and women who serve on camp staff. They are here to make sure that Scouts have the best time possible during their time in camp. A simple "thank you" will go a long way for all their hard work and effort!

First Aid, Medical Forms, Medications

The camp has an on-site health officer, trained in first aid and emergency response. The health officer provides routine medical treatment and handles minor medical problems. An adult leader should accompany any Scout who requires assistance to the First Aid station. Every camper, whether an adult or a youth, must submit a current Annual Health and Medical Record Parts A & B. To follow camp reporting policies, any first aid treatment must be performed by the camp health officer. Please do not make an attempt to treat any injury on your own.

One-on-One Contact / Privacy Statement / Photographs

Consistent with BSA policy, private, one-on-one contact between adults and youth members is not permitted. In situations that require a personal conference, the meeting is to be conducted in view of others. Adult leaders must respect the privacy of youth members. Cameras, including cellular phones with cameras may not be used in the following areas: restrooms.

What to Bring to Camp

Personal Equipment

We will provide our program rain or shine so please dress for the weather. A small backpack is encouraged to keep sun block, insect repellent, rain gear, snacks and water available for easy access. Plastic zip locks for projects.

Each participant needs to pack a sack meal for supper each day, with youth's name and unit number clearly labeled. No refrigeration is available.

Things Not to bring to Camp

The following items are not allowed in camp:

Electronic games and devices, bicycles, sheath knives, bows, arrows, firearms, ammunition, fireworks, drugs, alcohol, pets, tobacco, anything not listed that is illegal or not consistent with Scout principles.

**2013 TWILIGHT CAMP
TECUMSEH COUNCIL
PACK ROSTER**

YOUTH

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____
- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____
- 26. _____
- 27. _____
- 28. _____
- 29. _____
- 30. _____

ADULTS

<u>Name</u>	Throughout camp	<u>Time In Camp</u>		
		Days only	Nights only	Other (Explain)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____

Use additional forms if necessary.

2013 TWILIGHT CAMP REGISTRATION FORM

Pack No. _____ Age _____ Grade (Fall 2013*) _____

** Tiger Cubs (boys entering Grade 1 in the fall) must attend with a Parent or Guardian*

Name _____

DOB _____

Address _____ City _____ Zip _____

Phone No. _____ I am a sibling _____

Parent/Guardian Name _____

Cell No. _____ Home No. _____ Work No. _____

Is there anyone restricted from picking up this camper? Yes _____ No _____

If yes, who _____

Signature of Parent or Guardian _____

Camp Fee\$ _____ = Total Due\$ _____

Early bird registrations must be received by May 20 to qualify for discount. Being postmarked by the 20nd will not count for the discount.

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